

~~Administrative - Internal Use Only~~

25 June 1976

MEMORANDUM FOR: Chief, Administrative Staff, FBIS  
FROM : [redacted]  
Chief, Contract Personnel Division  
VIA : DDI Management Staff  
Attention: [redacted]  
SUBJECT : Federal Civilian and Military Officer Retirees  
Utilized as JPRS Independent Contractors

1. This memorandum is in response to your request for comments on the attached draft memorandum to the Director of Personnel concerning civilian and military annuitants engaged as independent contractors by JPRS to translate unclassified foreign language material.

2. I have discussed the attached draft with the Deputy Director of Personnel. We recognize the rather unique circumstances which require that JPRS engage relatively large numbers of translators under independent contractor agreement in order to obtain linguistic skills necessary to fulfill its mission and that certain of those translators may be federal civilian or military officer annuitants. [redacted] does, of course, provide the mechanism for securing the approvals for the utilization of federal retirees. However, in order to comply with the policy of [redacted] it is recommended that the approval of the Director of Personnel be obtained on a semi-annual basis for those annuitants engaged as JPRS independent contractors. We suggest that the attached format could be used to list the civilian and retired military officer annuitants. The list should be submitted showing those on board as of 30 June and 31 December each year. The covering memorandum should contain the justification requiring the use of annuitants and a statement that FBIS will closely monitor the total per annum fees paid the annuitant to insure compliance with the 90 percent rule of [redacted]. The names of those persons whose contracts were terminated during

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the preceding six-month period should be listed in the covering memorandum together with the date of termination.

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Attachments

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